

Job Description for a Sales Executive

Description:

We are a website development company located in Kingston and specialize in building application that continues to help developed small business online presence. We are currently looking to hire enthusiastic and hard working individuals to manage our existing accounts and also open new accounts with our expanding portfolio of exciting new products. If you are interested in joining a small but ambitious company, target driven and not afraid of hard work then we would love to hear from you.

Please send us your resume if you possess the following criteria;

- Applicants must be enthusiastic and ambitious
- Possess a high level of initiative and self-motivation
- Identify new sales opportunities and new lines of revenue
- Applicants must own and operate a reliable motor vehicle
- Achieve agreed sales targets
- Accurately maintain records of activities in sales database
- Excellent presentation and interpersonal skills
- Must be well presented
- Must have excellent people skills
- Willing to work long and flexible hours within dedicated area
- Provide customer feedback to senior management
- Computer literate in Microsoft Word and Excel

We appreciate all responses received, however only short listed applicants will be contacted